

Department of Medicine Website Request Additional Pages/Architectural Change

NAVIGATIONAL INFORMATION

- 1) **What is the title of the page?**
- 2) **CENTRALIZED CONTENT ONLY: Where should the page go in the mega-menu?**
Example of a page path: Education > Fellowships > Add “Our Fellows” below Policies & Guidelines
- 3) **DIVISIONAL SPECIFIC CONTENT: Where on your landing page would you like to link to this content from?** (Fill out the appropriate section on the attached landing page mock-up. **Note:** highlighted components can be updated and changed, but please review your individual landing page first.)

CONTENT INFORMATION

- 1) **Attach a Word document of the developed content that will go on this new webpage.**
Note: The moderators will create a new page, but **will not migrate this content over**. They will simply be reviewing content for the following and advising once the page has been created:
 - a. Writing for the web principles (keep content simple, concise, use bulleted lists or tables where possible. Write for an educated audience, not necessarily an academic audience.)
 - b. Cross-links to other pages on the website.
 - c. Duplication – does this content exist elsewhere on the website?

OWNERSHIP INFORMATION

- 1) **Please identify the faculty member who has seen and approved this content.**
(Division director, program director, fellowship director, etc.)
- 2) **Who will be the “owner”/content editor moving forward?**
- 3) **How frequently do you intend to update this content? (Monthly, semi-annually, annually?)**

Landing Page Title

Landing Page Introduction

Approximately 100 words, then can link to an expanded introductory paragraph on a back end page, “Welcome Message” link)

Research by Division

FOR CONSISTENCY THIS SECTION MUST REMAIN – THOUGH YOU CAN UPDATE YOUR PARAGRAPH ON THIS PAGE:

<http://deptmedicine.utoronto.ca/research-division>

Fellowships

FOR CONSISTENCY THIS SECTION MUST REMAIN – THOUGH YOU CAN UPDATE YOUR PARAGRAPH ON THIS PAGE:

<http://deptmedicine.utoronto.ca/clinical-research-fellowships>

Resident Resources

Info about half days, journal clubs, resident policies, lectures, and more! (Link to divisional ShareFile or Blackboard)

Division Director Bio

FOR CONSISTENCY THIS SECTION MUST REMAIN – THOUGH YOU CAN UPDATE YOUR PARAGRAPH ON THIS PAGE:

<http://www.deptmedicine.utoronto.ca/division-directors>

Additional Information

Brief 10-35 word intro required

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Residency Training Program (photo) & link to PGY-1/PGY-4 page

FOR CONSISTENCY THIS SECTION MUST REMAIN – THOUGH YOU CAN UPDATE YOUR PHOTO BY SENDING A 500 X 500 PIXEL PHOTO TO JOCELYN CAN UPDATE PROGRAM PARAGRAPHS ON THIS PAGES:

<http://deptmedicine.utoronto.ca/pgy-1-entry-programs>
<http://deptmedicine.utoronto.ca/pgy-1-entry-programs>

Events

Holds 3-4 upcoming events YOU CAN ENTER THESE YOURSELF (SEE TRAINING MANUAL)

News Pic 1

Holds 6
YOU CAN ENTER THESE YOURSELF (SEE TRAINING MANUAL)

News Pic 2

Holds 6
YOU CAN ENTER THESE YOURSELF (SEE TRAINING MANUAL)

News Pic 3

Holds 6
YOU CAN ENTER THESE YOURSELF (SEE TRAINING MANUAL)

Quick Links

Link title 1
Link title 2
Link title 3
Link title 4
Link title 5
Link title 6

Strategic vision and mission of our division

Can provide photo 500 x 500 pixels that links to “strategic planning” backend page.

Red buttons to pages

Can have as many as you want – will link to whatever the page title is

Additional content

Holds text, images and videos.

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- CARDIOLOGY
- CLINICAL PHARMACOLOGY
- CRITICAL CARE
- DERMATOLOGY
- EMERGENCY MEDICINE
- ENDOCRINOLOGY AND METABOLISM
- GASTROENTEROLOGY
- GENERAL INTERNAL MEDICINE
- GERIATRIC MEDICINE
- HEMATOLOGY
- IMMUNOLOGY
- INFECTIOUS DISEASE
- MEDICAL ONCOLOGY
- NEPHROLOGY
- NEUROLOGY
- OCCUPATIONAL MEDICINE
- PHYSICAL MEDICINE AND REHABILITATION
- RESPIRATORY MEDICINE
- RHEUMATOLOGY

Cardiology

Landing Page Introduction

Sub-section 1 Sub-section 2 Sub-section 3

Sub-section 4 Sub-section 5 Sub-section 6

Custom content pane 1 Events pane (tagged)

News pane (tagged)

Quick links

Support button
Website decision

Custom Content pane 2

Custom Content pane 3

Lower landing page feature

● Website decision: The order of these 4 blocks can be altered